

## **School Board Meeting – January 12, 2021 Regular & Executive Session**

CALL TO ORDER AND ROLL CALL – 7:07 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on January 12, 2021, at John Glenn High School Media Center. Board members present were Bob Borlik, Dan Drotar, Jared Egger, Bill Groves, Dennis Holland, Ryan Knowlton and Christian Mattix. Superintendent Christopher Winchell was present as well as three observers in person and one virtually.

OATH OF OFFICE

Mrs. Shelly Clark, Notary Public, administered the Oath of Office to newly and re-elected members Bob Borlik, Jared Egger, Ryan Knowlton, and Christian Mattix.

REORGANIZATION OF THE BOARD OF SCHOOL TRUSTEES

PRESIDENT Bill Groves

Christian Mattix made a motion to nominate Bill Groves for President, and Dennis Holland seconded the motion. The motion to elect Bill Groves as President was approved by a seven to zero vote.

VICE PRESIDENT Ryan Knowlton

Bob Borlik made a motion to nominate Dan Drotar for Vice President, Dan Drotar declined the nomination. Bill Groves then made a motion to nominate Ryan Knowlton for Vice President and the motion was seconded by Christian Mattix. The motion to elect Ryan Knowlton as Vice President was approved by a seven to zero vote.

SECRETARY Christian Mattix

Bob Borlik made a motion to nominate Christian Mattix for Secretary, and the motion was seconded by Ryan Knowlton. The motion to elect Christian Mattix as Secretary was approved by a seven to zero vote.

TREASURER Tom Bendy

Christian Mattix made a motion to approve Tom Bendy as Treasurer. Dennis Holland seconded the motion, and the motion passed with a seven to zero vote.

DEPUTY TREASURER Carol Kuzmicz

Christian Mattix made a motion to approve Carol Kuzmicz as Deputy Treasurer. Dennis Holland seconded the motion, and the motion passed with a seven to zero vote.

LEGISLATIVE LIAISON Ryan Knowlton

Bill Groves made a motion to nominate Ryan Knowlton as Legislative Liaison, and the motion was seconded by Dennis Holland. The motion to elect Ryan Knowlton as Legislative Liaison was approved by a seven to zero vote.

JGSC TECHNOLOGY COMMITTEE

Christian Mattix

Jared Egger

Bill Groves made a motion to nominate Christian Mattix and Jared Egger for the JGSC Technology Committee, and Dennis Holland seconded the motion. The motion to elect Christian Mattix and Jared Egger to the JGSC Technology Committee passed with a seven to zero vote.

JGHS ATHLETIC COUNCIL

Bill Groves

Christian Mattix made a motion to nominate Bill Groves to the JGHS Athletic Council, and Ryan Knowlton seconded the motion. The motion to elect Bill Groves to the JGHS Athletic Council was approved by a seven to zero vote.

HIGH ABILITIES COMMITTEE

Daniel Drotar

Christian Mattix made a motion to nominate Daniel Drotar for the High Abilities Committee. Bill Groves seconded the motion, and the motion passed with a vote of seven to zero.

REGULAR MEETING DATE AND TIME

First and Third Tuesday of Every Month, 7:00 p.m.

Christian Mattix made a motion to keep the meeting date and time on the first and third Tuesday of every month, at 7:00 p.m. Dan Drotar seconded the motion. The motion to keep the meeting date and time on the first and third Tuesday of every month at 7:00 p.m. passed with a seven to zero vote.

BOARD SALARY

\$2,000 Annually

Christian Mattix made a motion, seconded by Dennis Holland, to keep the School Board salary at \$2,000 annually per member. The motion was approved by a six to zero vote.

SCHOOL ATTORNEY

Newby, Lewis, Kaminski and Jones, LLP

Mr. Winchell noted that Bill Kaminski has done an outstanding job for the Corporation as our Legal Counsel. When we hired Mr. Kaminski, we also hired all of the legal experts at Newby, Lewis, Kaminski and Jones, LLP, and they are a very valuable resource. Bob Borlik made a motion, seconded by Christian Mattix, to approve the appointment of the law firm of Newby, Lewis, Kaminski and Jones, LLP, as legal counsel for the John Glenn School Corporation. A seven to zero vote approved the motion.

DESIGNATION OF NEWSPAPER/S FOR  
PUBLISHING LEGAL NOTICES FOR  
SCHOOL CORPORATION

Plymouth Pilot

South Bend Tribune

Christian Mattix made a motion to designate the Plymouth Pilot and the South Bend Tribune for publishing required legal notices for the John Glenn School Corporation. Dennis Holland seconded the motion, and a seven to zero vote approved the motion.

AUTHORIZATION OF SUPERINTENDENT  
TO EMPLOY SUBSTITUTE PERSONNEL

Mr. Winchell explained that this last item covers permission for the Superintendent to hire and maintain the substitute employee pool without bringing each individual before the Board separately. Dennis Holland made a motion to authorize the Superintendent to Employ Substitute Personnel and Bob Borlik seconded the motion. The motion was approved by a seven to zero vote.

#### CONSENT AGENDA ITEMS #1 – 5

1. Approve Minutes – December 15, 2020 – Regular & Executive Session
2. Approve Claims – 1526 - 1662
3. Approve Personnel Recommendations

##### ***Retirements/Resignations***

- a. Kimberley Tokoly Head Coach, Girls Varsity Track, John Glenn High School
- b. Kayla Matthys 7B Girls Basketball Coach, Urey Middle School
- c. Tammy Monesmith-Bernth Instructional Aide, Urey Middle School

##### ***Appointments/Transfers***

- a. Samantha Johnson 5A Girls Basketball Coach, Walkerton Elementary School
- b. Sarah Chapman 5B Girls Basketball Coach, Walkerton Elementary School
- c. Gabe Weiss 6B Boys Basketball Coach, half-pay, Walkerton Elementary School
- d. Jenn Carr Boys Assistant Track Coach, John Glenn High School
- e. Donna Rummel Teen Advisory Board Sponsor, John Glenn High School
- f. Ami Mappes 5B Girls Basketball Coach, North Liberty Elementary School
- g. Joe Stanley 7B Girls Basketball Coach, Urey Middle School
- h. Damon Groves Transfer from 7B Girls Basketball Coach to 8B Girls Basketball Coach, Urey Middle School

4. Transfer Requests

There are currently 506 Out-of-District student transfer requests for the 2020-2021 school year including the following:

Natalie Glon	NLES/4
Khloe Higginson	NLES/K
Craig Tyner	UMS/7

5. Technical Correction of Bylaw Number 0115

During a recent bylaw review, it was brought to our attention that Bylaw Number 0115 had the wrong address listed for the Corporation. Technical corrections of this sort can be made by the Board agreeing during Consent Agenda approvals. Bob Borlik made a motion to approve consent agenda items 1 -5 and Ryan Knowlton seconded the motion. The motion carried with a vote of seven to zero.

#### NEW BUSINESS

1. Approve Resolution of Transfers

Mr. Bendy reported that Indiana statute does not permit the school corporation to overspend any appropriation in the approved budget, so at the end of each calendar year, the corporation is permitted to transfer appropriations within a fund to cover any negative accounts. These transfers are automatically calculated by our accounting software and are done within the Education Fund and the Operations Fund. Dennis Holland made a motion to approve the resolution of transfers and Christian Mattix seconded the motion. The motion carried with a seven to zero vote.

## REPORTS

### 1. Superintendent's Report

Mr. Winchell reported the following:

- Welcome to our new board member and to our returning veteran board members. Thank you for serving.
- COVID – We have been very fortunate as a school corporation that we have not had any major outbreaks among our populations. A few positive cases here and there but overall we have been able to control it from spreading and maintain our staffing despite the numbers in the surrounding counties. That being said, we are closely monitoring the county positivity rates with plans to remain open. Mr. Groves asked if there was any plan in place by the health department to vaccinate educators. Mr. Winchell explained that he was informed that there may be an opportunity for some of our at-risk/65+ employees to get vaccinated but details were still forthcoming. No additional details about full vaccination have been finalized yet.
- Key Fob Project – Installation began prior to winter break and is approximately 95% completed. There are a few doors that will need to be repaired/replaced to make our new system function correctly. It is anticipated that installation will be complete within the next month and then move on to software programming.
- Solar Project – Our request for the zoning change will be before the Area Board of Zoning Appeals on Wednesday of this week. The county and Town of North Liberty have already made a favorable recommendation to the ABZA Board so we are hopeful it will be approved. There will be one last approval necessary by the North Liberty Town Board on January 18<sup>th</sup>. Contractors have been put on notice and will mobilize first thing Tuesday, January 19<sup>th</sup> if all approvals are received as expected. Mr. Borlik commented that he is happy to hear that we did not lose our place in line with the contractors and happy the project will be back on track. Mr. Groves took this opportunity to commend Mr. Winchell and Mr. Romer for their efforts to really clean up the appearance on the east side of NLES. Mr. Groves stated that he is very proud of the building that community members will see when they utilize the town walking path. Finally, Mr. Winchell has also been in communication with the Town of North Liberty to gauge their interest.
- Gym update – Mr. Winchell was excited to report that the gym floor is finally almost complete. All graphics have been installed and final coats of sealant are being applied this week. We will be hosting the first round of the Bi-County Tournament beginning Monday, January 18, 2021 in the finished gymnasium. We plan to hold a grand opening at a later date.
- Fuel Tanks - information gathering is ongoing. Mr. Winchell noted that we stand to save approximately \$20,000 per year in fuel costs when our project is finished. Since there is no great place to put the fuel tanks on JGSC property, Mr. Winchell has opened discussion with the Town of Walkerton to see if they would be interested in a joint project. They are very willing to join this venture and research continues for the perfect location, fuel tank and monitoring system. Mr. Winchell also mentioned that he has been in discussion with the TIFF District to see if they may be able to assist with startup costs. He plans to attend their meeting later this month with a formal proposal. As a reminder, the TIFF district has also assisted with other projects at JGSC such as the tennis court lighting and computer purchases.
- Building Projects – Bid opening was held this morning and we had an excellent response with seven companies turning in bids. Barton Coe Vilamaa projected that the bids would come in around \$4.6178 million for hard costs, base bid, alternate bids and a 10% contingency. The lowest bid received this morning was \$3.78968 million. This is \$800,000 below the predicted budget. . BCV will be working through bids this week and we look forward to bringing official recommendations before the Board for approval next Tuesday, January 19<sup>th</sup>. Mr. Winchell reminded the Board that there are still soft cots and change orders to be anticipated. Mr. Holland asked if we would be able to add the doors that need to be replaced as part of the key fob project

and Mr. Winchell noted that it was a possibility but we also budget for repairs of this nature annually as well. Mr. Knowlton asked if the bids came in low due to contractors being hungry for work. BCV informed Mr. Winchell that our bids were very well timed as contractors do not have their summer work schedule full, as well as how COVID has impacted the construction industry and the general competitiveness of the bid process has contributed to the great bids we received this morning. The board went on to ask if this work will need to be done during the school year and according to our current plan, construction can begin the day after school ends in May and the bulk of the project is set to be complete prior to school beginning in August.

- 2. Conference Requests
  - a. Glenda Smith
  - b. Trisha Tibbs

BOARD COMMENTS/QUESTIONS

Mr. Groves commented that this is his fourth time serving as School Board President and his fifth term as a School Board Member. When he was first elected, he never envisioned that he would be on the board for over 20 years. He wanted to commend the long history of the Board putting kids first, and attributed the Board's success in part to the rotating of the officers. By rotating officers, each member is reminded that their one vote counts, and carries as much weight as any other member of the board. That it takes a team that focuses on kids, while remembering their roll and supporting the staff of our Corporation to have a successful district like ours. Mr. Groves concluded by saying that he is very proud to be a board member along with everyone else sitting with him tonight.

NEXT MEETING DATE: January 19, 2021 7:00 P.M. JGHS Media Center Regular Session

ADJOURNMENT

Bill Groves called the meeting adjourned at 7:59 p.m.

EXECUTIVE SESSION

An executive session was held beginning at 8:00p.m. to discuss school safety, confidential records and employee job performance. No other matters were discussed. Mr. Groves called the executive session adjourned at 8:45p.m.

PRES. \_\_\_\_\_

SEC'Y. \_\_\_\_\_

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