

PTO Meeting Minutes

North Liberty Elementary School PTO

General PTO Meeting Minutes

NLES Library

Wednesday November 9, 2016

6-7 P.M.

Melinda Frick, Angie Harness, Kelli Craft, Alicia Whitmer, Randy Romer, Karlie Gibson

1. Minutes from October meeting read and reviewed (Alicia Whitmer)
 1. Approved by Kelli -Seconded by Angie
2. Fun Fair dates Discussed
 1. April 7th – Out do to Kindergarten round up
 2. April 21st – Would be better because of it being the first week of Istep and it would probably practice tests that week only.
 3. April 28th – That would be during the second week of Istep testing
 4. **April 21st** - Preferred by Mr. Romer, but he would like to get more input from the teachers. He will return at December meeting with additional input.
3. Tax ID # -
 1. Kelli is working on it
4. Giving Trees
 1. Mr. Romer is talking to staff to see how they work out.
 2. Karlie checked with a graphic company – They quoted \$30 (Made with a banner material), but would drop them to \$20 each. \$600 for 30 trees at \$20 each.
 3. Karlie is going to check on price if they were made with a cheaper material.
5. Kindergarten Sing Along
 1. Karlie Asked if PTO would be willing to help out with purchasing things like cookies, plates, napkins, etc. (Usually less than \$100)
 2. Motion made to add to budget Kelli. Seconded by Melinda.
6. Treasurers Report was reviewed and discussed by Kelli
7. Committee Reports
 1. Spell Bowl – 12 teams with 1 proctor per team
 1. Projected about 50 people for meal. Sloppy Joe and chips suggested as meal.
8. Principals Report
 1. Mr Romer suggested a way to reach out to families/parents for a resource of support group for struggles in parenting or Child/Parent relations
 2. Suggested a group gathering of parents to work together with school about parenting.
 3. Suggestion made for a “Parenting Section” in the library for parental check out
 4. All agreed that there is a need for support or an outlet of some kind.
 5. What would parents do with children is there was a meeting/gathering for parents
 6. Suggestion was made to start with an article
 7. Mr. Romer will return with more information.
9. School Lock down/Active shooter Procedure
 1. Concern was made for the possible incorrect procedure.
 2. Discussion was done and recourses were given.

Meeting Adjourned at 7:00 P.M.

Minutes February 8th, 2017

Call to order 7:02

Upcoming Ice Cream social – still looking for donations

Book fair scheduled for Feb 13-17

Fun Fair scheduled April 21st 5pm to 8pm

Went over flyers and tickets. Tickets will be 1 each or 6 for 5 dollars. Tickets will be handed out to students the week of March 13th and deadline to turn tickets in will be April 13th. Bounce house and photo booth are confirmed.

Suggestion for teachers to make baskets per grade for raffle. Using their own design and theme for basket.

Shamrock Grams on sale March 1-10. Delivery on March 17th. Student council will be helping to make flyers.

Tax ID number has been approved. We are official 501C.

Principals report:

I step is coming and gum will be provided during the first weeks to students.

IPads have been approved by the school board for primary students in grades k,1, and 2. There will now be a iPad available per student.

Adjourned at 7:45

PTO Meeting Minutes

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General PTO Meeting Minutes
School Media Center
Tuesday March 7, 2017 @3:15

Andrea Hoppe ,Leslie Irish, Melinda Frick, Angie Harness, Randy Romer

Meeting called to order at 3:15 PM by (President, Melinda Frick)

(Feb)Minutes approved

Ice Cream from Mooneys in Plymouth IN coming for Fun Fair..All in favor
Will book to sell for \$2.00 each and Mooney will give 25% back to school

Wrist band kick off date is April 3 selling at \$15.00 each

Shamrock Raffle will be put together on Thursday april 13 in room 405

Teacher info sheet on teacher baskets will be emailed out

Ordered 150 foot longs from subway

Pizza ordering \$12.00 per pizza (Mr Romer)

Have a parent wanting to smoke brats and hot dogs sold at tourney for \$3 brat \$2 hot dog
interested in asking him to do this for fun fair

NEXT PTO MEETING: April 11, 2017 @3:15 , School Media Center

Meeting Adjourned at: 4:30 PM

Prepared by:

Ah

4/2017

PTO Meeting Minutes

North Liberty Elementary School PTO
General PTO Meeting Minutes
School Media Center
May 3, 2016 @3:15

Melinda Frick, Angie Harness, Lisa Watson, Adrienne Wilk, Amy Weiss, Randy Romer, Dorteia Solymosi, Kristine Tolleson, Julie Brinkoff, Karlie Gibson

Meeting called to order at 3 :15 PM by (Vice President, Melinda Frick)

Vice President's Report – Melinda Frick

Fun Fair Great Success, next year cut subway in half

Secretary Report-Angie Harness

Fun Fair Pizza Party happening next week, 269 kids, pizza, Lemonade, and Chips @1:30 in outside pavilion, Pizza from Little Casers will pick up and be ready. Cheese only to make things easier

Treasurer's Report- please have all teachers turn in all expenses by May 24

Committee Heads -

- 1) Honor Roll Breakfast- need 19 nles green bags for gift bags, also need new ideas for next year, just getting bigger every year and so many people to fit in the cafeteria
- 2) Karlie Gibson and Amy Weiss would like this to be their last year as Board Members

Principals' Report – Mr. Romer

AS of April Amber Buckner resigned any ideas on who would like to be President of PTO ballots coming at end of school year. Motion was made for Melinda Frick for President and Angie Harness ,Vice President Motion was 2nd and they will be placed on ballot

NEXT PTO MEETING
TBA

Meeting Adjourned at 4:30

Prepared by:

Angie Harness

9/12/16

Book fair (fall) - \$2500
Book fair (spring) - \$1000
Book fair (B1G1) - \$-61.62
Fun fair - \$18000
Shamrock Grams - \$300
Falloween fest - \$203.48

Mr Romer suggested an appreciation gathering for committee chairs and leaders for countless hours and building of events. "Team Building Meeting" Add to budget but leave blank for now.

***Free and reduced lunches have increased this year. Projected students have increased even since September meeting to 77 kids. Increased by 4 in just a week with a family transferring from Walkerton

Add fund for Fun fair games to budget \$100

3. Playground Mulch – Mr Romer

- \$8796 for 571 cubic yards wood fiber
- Matting is the best – not worth the expense
- Suggestion – Community involvement - Ask for help with labor, machinery, and removal
- Mr Romer doesn't think the mulch need done right away
- Julie suggested put the idea out in the news letter for donations, help, etc

4. Ipads for the resource rooms – Currently there are 10

Mr Stegmiller priced 15 new with cases – Quote \$6200

Suggestion was PTO provide some then do a donors chose page – Karlie said the problem with a donors choose is that you have to purchase through them and probably will not get as good price as through school discount

5. Reimbursements -

1. Mrs Brooks request \$109 for fun fair supplies -
2. Mrs Heiser request \$60 for Red Ribbon shirts
3. Mrs Weiss request \$80 for Books

All three were Reimbursed \$50 approved by board

***Karlie suggested change reimbursement policy – They need make a requests before buying
Make a line item for Random Reimbursements

Meeting adjourned 4:23

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Tuesday September 13, 2016

3:02-04:23 pm

Melinda Frick, Angie Harness, Alicia Whitmer, Kelli Craft, Mr. Romer, Julie Brinkhoff, Andrea Hoppe, Kym Groves, Karli Gibson

Meeting called to order at 3:02 PM by (President, Melinda Frick)

1. Angie went over minutes from previous meeting
2. **Budget**-Kelli Craft
 - .Teacher Funding – Increased to \$3700
 - Added cafeteria, library, office, and computer lab
 - Falloween Fest – Added \$200
 - Parent/Teacher Conf Meals – Increased to \$150
 - Grandparents Day - \$400
 - Teacher Appreciation - \$300
 - Spell Bowl - \$200
 - Science Fair - \$100
 - Math Bowl - \$50
 - Elves Workshop - \$100
 - Giving Tree - \$100
 - ISTEP snacks - \$50
 - Honor Roll Breakfast - \$400
 - 6th Grade Celebration - \$350
 - Scholarships - \$1000
 - NLES emergency fund - \$500
 - Donations - \$1000
 - Playground Equipment/Maintenance - \$500
 - NLES Literacy Program - \$7000
 - Reading Roms - \$1000
 - Laminate Material - \$1000
 - Retirement Shamrocks Crystals – Can be between \$60-80
 - Ice Cream Social - \$200
 - Summer reading program - \$500
 - Blessing in a backpack – increased to \$1000

Fun Fair Should be added to keep track of expenses and profits
Some items are bought through the office due to tax exempt

Expenses

- Supplies – Deposit slips/checks - \$50
- PTO Green Paper - \$300
- Tax Exempt Filing - \$400
- Tax Audit prep cost - \$300

Income