Harmony 3 Setting Up Teacher Subjects



Elementary subjects are created at the beginning of the school year, and these same subjects are used for the entire school year. To create your Subjects in the Elementary, go to Classroom...by Homeroom. In this view, select your name from the "Select" dropdown and then click "Apply". This will checkmark all the students in your homeroom. Then click the "Create Class" button to create your subject.

tudents	Select: (None)	 Apply 		-	
ttendance			-		
		Name	ID	Male	Female
Discipline	Grade 1			69	57
	Grade 2			75	64
Health	Grade 3			61	64
	Grade 4			62	62
Guidance	Grade KG			43	41
	Grade PK			8	5
=	Total			318	293
Classroom					
Grade book					
Plans					
Inits					
All grade books					

Enter your name as Teacher and then select the grade level for the subject. Next pick the subject code from the dropdown and enter your Subject Name. If you wish to have a different name for the report cards, enter this name in the second "Subject Name" field. Then select the grading scale for the class.

Teacher King, Phillip Grade Level 2	
Grade Level 2	
Subject Math 💌	
Subject Name Math Mr. King	
(as it appears on reports) Math	
Grading Scale Standard Grading Scale 💌	

When you click "OK", the subject will be created and the students will be tied to that class. The subject will be listed in the Classroom...Grade Book View.

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lealth		Description	Teacher	Enrollment		
	21	Language Arts	King, Phillip	4 students enrolled	enter plan	take attendance
Guidance	21	Math 👝	King, Phillip	4 students enrolled	enter plan	take attendance
Classroom						

You can then click on the class name to get a roster of the students in the class.

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Close Print			tarmony.		
Class roster for Math					
Name	Grade				
Walker, Mattingly Elizabeth	2				
Walters, R	2				
Windham, Kevin	2				
Yoder, Jena	2				