

## **School Board Meeting – July 18, 2023 Regular Session**

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on July 18, 2023, at the John Glenn Administration Building. Board members present were Bob Borlik, Christine Carson, Ryan Knowlton, Christian Mattix, and Carissa Smith. Jared Egger and Todd McGaughey were absent. Superintendent Christopher Winchell and six observers were present through consent agenda. Three observers were present for new business.

DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

There were no Building Recognitions, Donations or Fundraisers presented at this meeting.

PUBLIC COMMENT

No members of the public made comment at this time.

CONSENT AGENDA ITEMS #1 – 4

1. Approve Minutes – June 20, 2023 – Regular Session
2. Approve Vouchers 6/16/2023 through 7/11/2023 for \$2,069,537.79
3. Approve Employee Recommendations

### ***Resignations***

- |                  |   |
|------------------|---|
| a. Julie Parent  | Teacher, John Glenn High School                                   |
| b. Nicole Buss   | Teacher, North Liberty Elementary School                          |
| c. Dyan Phillips | 7 <sup>th</sup> Grade B-team Volleyball Coach, Urey Middle School |
| d. Dawn Ickes    | Teacher, Urey Middle School                                       |

### ***Appointments***

- |                     |   |
|---------------------|---|
| a. Brandon Brown    | Teacher and Athletic/Activities Coordinator, Urey Middle School   |
| b. Danielle Hockett | Media Center Aide, Walkerton Elementary School                    |
| c. Renee Hensler    | Fall Cheer Coach, John Glenn High School                          |
| d. Kelsey Buysee    | Teacher, North Liberty Elementary School                          |
| e. Serena Anderson  | Teacher, John Glenn High School                                   |
| f. Jenn Stout       | 7 <sup>th</sup> Grade A-team Volleyball Coach, Urey Middle School |
| g. Kyle Reed        | Boys Soccer Head Coach, Urey Middle School                        |
| h. Billy Harness    | Teacher, Walkerton Elementary School                              |

4. Approve Transfer Student Requests

We anticipate 508 transfer students to return for the 2023-2024 school year. To date, we have 37 new out-of-district requests for the upcoming school year for a current total of 545 transfer students. We anticipate more transfer requests as we begin the registration process.

Mr. Bob Borlik made a motion to approve Consent Agenda Items 1-4 and Mrs. Christine Carson seconded the motion. The motion carried with a vote of five to zero.

Mr. Winchell took the opportunity to introduce and welcome the new teammates present to John Glenn.

### NEW BUSINESS

1. Approve Purchase over \$75,000 – Food Service Equipment with C & T Designs for a total of \$131,926.21

Mr. Winchell noted that this is for the purchase of ovens at North Liberty, Urey and John Glenn High School, a dishwasher at Walkerton Elementary and a freezer door overlay at Urey Middle School. Per board policy, this is a purchase over \$75,000 so it is appropriate for the board to approve this purchase. Mrs. Christine Carson made a motion to approve Purchase over \$75,000 – Food Service Equipment with C & T Designs for a total of \$131,926.21 and Ms. Carissa Smith seconded the motion. The motion carried with a vote of five to zero.

2. Approve Service Agreement for the Food Safety & Sanitation Program with Smart Systems

Mr. Winchell explained that Smart systems is a company who comes in to provide training and equipment for food service sanitation. Mr. Groves added that this is now a NIESC contract. We are now taking advantage of NIESC pricing, similar to the contract/pricing we get for our trash removal. Smart Systems also provides all of our detergents for our dishwashing needs. Mr. Ryan Knowlton made a motion to approve Service Agreement for the Food Safety & Sanitation Program with Smart Systems and Mr. Bob Borlik seconded the motion. The motion carried with a vote of five to zero.

3. Approve Resolution for Approve Inner Fund Loan Transfer: Rainy Day Fund to the Retirement Severance Pension Debit Bond Fund

Mr. Winchell noted that years ago there was language that lived in teacher contracts that schools across the state did not have funding for, referred to as an unfunded liability. The State stepped in and said that if everyone retired at once and schools had to pay out these funds, it would bankrupt a lot of schools. The State then provided a onetime opportunity to bond money and then buyout for the teachers the retirement benefits called for in the contractual language. Here at John Glenn we provide teachers with VEBAs that are retirement accounts that can be used to pay for health/medical expenses. A long time ago we took out a pension bond to pay for this scenario. We now have a payment glitch because we receive tax monies in May and December but bills are often due in January. Due to the way that these bills were set up a long time ago, there was going to be a point where we did not have enough cash balance in the Debt Severance bond account to pay our bill prior to receiving our tax monies. Mr. Bendy has been monitoring this situation closely. Since we reconcile our accounting in July and in December, we cannot close the books with a negative balance in a fund. This necessitates a transfer from the Rainy Day Fund to the Retirement Severance Pension Debit Bond Fund. When we receive the second tax disbursement in December, we will pay the Rainy Day Fund back. A few things to note, we paid this bond off on January 5, 2023 but we are collecting the tax revenue through all of 2023. This resolution is the right way to do this transaction through the State Board of Accounts. This has been discussed with Mr. Kaminski, our corporation legal counsel, and a local, highly regarded Business Manager who also sits on the IASBO Board just so we can make sure we are doing it correctly. Lastly, we can run a line item in our budget negative, but we cannot run a fund negative. For example, in the Operations Fund, we may run the Fuel line item negative so that we can see how much we are spending on gas and diesel per year, but we are not running the Operations Fund negative. We are just running the one line item negative. Mr. Bob Borlik made a motion to approve Resolution for Approve Inner Fund Loan Transfer: Rainy Day Fund to the Retirement Severance Pension Debit Bond Fund and Ms. Carissa Smith seconded the motion. Mr. Winchell added that this one resolution approves the transfer in both directions, the transfer from the Rainy Day Fund to the

Retirement Severance Pension Debit Bond Fund, and then the transfer back to the Rainy Day Fund when tax revenue is received in December. The motion carried with a vote of five to zero.

#### 4. Approve Updated 2023 Certified Wage Scale

Mr. Winchell explained that this a small housekeeping item cleaning up everyone's titles. The Board has already approved the hiring of Collin Barker as the Treasurer, and with Carol Kuzmicz getting ready to retire, the Board approved the hiring of Laine Vincent who will be the Accounts Payable Specialist. With Tracey Duff transferring to the high school as the Media Center Specialist, Shelly Clark will now oversee Payroll and Benefits. We also tried to update Kristan King's title who was previously listed as the Corporation Secretary, but is better reflected as the Corporation, Superintendent and Board Secretary. There are some slight pay adjustments as well based on service and the non-certified handbook. Ms. Carissa Smith made a motion to approve Updated 2023 Certified Wage Scale and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of five to zero.

#### 5. Approve Updated Cash Management Agreement with Everwise (formerly Teachers Credit Union)

Mr. Winchell noted that Teachers Credit Union has always been extremely supportive of John Glenn. In approximately 2015, we were one of the first schools that TCU partnered with their Cash Management Program. This contract really has two parts. The first is we established this original contract that our revenue, bills and cash flow was going to go through TCU, now Everwise. As a result of this commitment, they will provide a 3.81% fixed interest rate. We have benefited from this fixed interest rate from them. The second part (which is number 6 on our agenda) is the Gift Agreement. Everwise (formerly TCU) wants to keep sponsoring the things they sponsored prior to the Cash Management Agreement by providing \$15,000 to name our gymnasium, to be the major sponsor for Falloween and to be the major sponsor for the Top 10% Banquet. TCU was the top sponsor of all of these events prior to this agreement as well. Mr. Borlik is our subcommittee board member that sits on our Finance Committee. You can consider this a joint recommendation from him, Mr. Bendy and myself. Mr. Bendy noted that we have an average balance of \$6.8 million. As we continue to increase our cash balances, this will increase as well. He added that our previous agreement with TCU was for an interest rate of 2.35% so that will put at least another \$75,000 – \$100,000 in the bank for us. Mrs. Christine Carson made a motion to approve Updated Cash Management Agreement with Everwise (formerly Teachers Credit Union) and Mrs. Carissa Smith seconded the motion. The motion carried with a vote of five to zero.

#### 6. Approve Updated Gift Agreement with Everwise (formerly Teachers Credit Union)

Mr. Christian Mattix noted that this action item was explained in detail above. Mr. Ryan made a motion to approve Updated Gift Agreement with Everwise (formerly Teachers Credit Union) and Mrs. Christine Carson seconded the motion. The motion carried with a vote of five to zero.

#### 7. Approve Resolution to Declare Items Surplus

Mr. Winchell explained that we continue to clean things out and get rid of items that have outlived their life expectancy, which also requires purchasing updated, and in many cases, safer equipment for our students. As similar to previous items, these will be placed in an online auction. Mr. Bob Borlik made a motion to approve Resolution to Declare Items Surplus and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of five to zero.

### REPORTS

#### 1. Director of Learning – Mr. Tim Davis

Mr. Winchell reported that Mr. Davis is enjoying some much deserved time with his family in but if he were here, he would report that:

- iLearn data has been released. We will start doing data desegregation and we will be sharing it with the team.
- We had a great summer school. We are working on the summer school grant reimbursement and he is also working on the Safety grant to help do some branding on our doors and entry ways with one way screening on the doors.

## 2. Superintendent's Report

Mr. Winchell reported the following:

- Our project is out to bid. \$10 million worth of work at WES and NLES that we have reviewed several time. August 8<sup>th</sup>, the bids will be opened and awarded.
- We are working on projects outside of the \$10 million project. There are 8 sets of bathrooms between the high school and two elementary schools. We are working through this process to see if it would make most sense to do one bathroom at a time, or if we want to put out a small project.
- We are also looking into fresh space for our alternative education students and our transportation needs. Buses have gotten larger/longer than they used to be and we no longer have a space were we can fit a bus inside. We are still hosting alt ed in the admin building but the long term goal would be to have them have their own designated space. This is just a few of the things we have been working on outside of the big project. Carpet in the admin building as well as 10 classrooms have received new carpet. These projects are being funded in part by the 2022 GO Bond.
- As we discussed when you approved the purchase of new buses, we originally planned to purchase three buses per the bus replacement plan. Due to the cost, we decided it was in our best interest at this time to only purchase two buses. Fortunately, we have come across four 78-passenger 2013 Blue Bird buses that have between 80-100,000 miles on them. We are negotiating a purchase price but hope to be under \$45,000. We need to keep in mind that these buses are already 10 years old and will only have an expected lifespan of two years with us. This purchase could paid from the Rainy Day Fund or from the 2022 GO Bond.
- We are also looking into routes, and how we can expand into Greene Township. It is never our intention to run our buses outside of our district but sometimes it makes the most geographical sense to serve our students. Once we have a plan in place, we may come back to the Board for official approval.
- In person registration will be on July 25<sup>th</sup>.

## 3. Conference Requests

- a. Phil Groves

### BOARD COMMENTS/QUESTIONS

Mr. Mattix asked what the Indiana Small and Rural Schools event was that was held at John Glenn yesterday afternoon. Mr. Winchell explained that Ben Winchester is a professor at the University of Minnesota who considers himself a Rural Sociologist. His passion is to change the commentary about rural living. You go sit at the coffee shop and you hear about how the town used to be and the innuendo is that the town is drying up but yet again, you have no houses available to buy. His thought is that if you live in a rural community, you really live in the middle of everything.

### UPCOMING EVENTS

Online Registration Opens – July 17, 2023

Indiana Small and Rural Schools Event – July 17, 2023 – 9am to 3pm

In-person Registration – July 25, 2023 – 3pm to 7pm – John Glenn High School

NEXT MEETING DATE: August 1, 2023 7:00 P.M. Admin Building Regular Session

### ADJOURNMENT

Mr. Christian Mattix called the meeting adjourned at 7:59 PM.

PRES. \_\_\_\_\_

SEC'Y. \_\_\_\_\_

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