

## **School Board Meeting – April 4, 2023 Regular Session**

### CALL TO ORDER AND ROLL CALL – 7:00 P.M.

### ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on April 4, 2023, at the John Glenn Administration Building. Board members present were Bob Borlik, Christine Carson, Jared Egger, Ryan Knowlton, Christian Mattix, Todd McGaughey and Carissa Smith. Superintendent Christopher Winchell and 15 observers were present.

### DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

#### Walkerton Elementary School:

- Fundraisers
  - Smencil Fundraiser 4/11-14 3<sup>rd</sup> Grade

#### Urey Middle School

- Donations
  - IBEW Local 153 \$153 Wrestling Mats
  - North Liberty Tri Kappa \$200 Transition Day

#### John Glenn High School:

- Donations
  - Falcon 500 \$100 Yearbook
  - Falcon 500 \$150 Adaptive PE Bowling Field Trip
  - Falcon 500 \$100 Class of 2023 for new mascot
  - Polygon \$2000 Choir
  - Polygon \$1000 Drama
  - Korey Pulluaim \$2578.78 Jackets for Baseball Team

Mrs. Christine Carson made a motion to approve the above named donations and fundraisers, and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of seven to zero.

### PUBLIC COMMENT

No members of the public made comment at this time.

### CONSENT AGENDA ITEMS #1 – 3

1. Approve Minutes – March 7, 2023 – Regular Session
2. Approve Vouchers in the amount of \$1,382,775.29
3. Approve Employee Recommendations

#### *Retirements/Resignations*

- |                  |   |
|------------------|---|
| a. Carol Kuzmicz | Deputy Treasurer, John Glenn School Corporation   |
| b. Kay Freehauf  | Teacher, John Glenn High School                   |
| c. Patrick Crone | Teacher and Athletic Director, Urey Middle School |
| d. Nancy Buford  | Instructional Aide, Walkerton Elementary School   |

### *Appointments*

- a. Leslie Irish JV Softball Head Coach, John Glenn High School
- b. Hailey Diss JV Softball Assistant Coach, John Glenn High School
- c. Adam Binkley Varsity Assistant Baseball Coach, John Glenn High School

### *Transfers*

- a. Ryan Reese Transfer from Girls Varsity Basketball Assistant Coach to Girls Varsity Basketball Head Coach, John Glenn High School

Mr. Winchell noted that we are approving vouchers for a total dollar amount of \$1,382,775.29. This total is seen on the vouchers document included in the board packet.

Mr. Winchell thanked Korey Pulluaim for his donation to the high school. Korey has been a great partner to the school since returning to the area full-time.

Mr. Winchell took a few moments to recognize Carol Kuzmicz and Kay Freehauf, who have made the decision to retire and Patrick Crone who has decided to explore opportunities outside of education. They will be greatly missed and we are so grateful for all of their service to our community. John Glenn is a better place because of the work they have done. He went on to share how excited we are to have Ryan Reese stepping in as our Girls Varsity Basketball Head Coach. He has a very impressive basketball resume and we are lucky to have a talented teammate of his caliber in our school who is excited to take the reins.

Mr. Jared Egger made a motion to approve Consent Agenda Items 1-3 and Mrs. Christine Carson seconded the motion. The motion carried with a vote of 7-0.

### NEW BUSINESS

#### 1. Second Reading to Amend Policy 6320 - Purchasing

Mr. Christian Mattix reminded the board that this is a second reading of the purchasing policy that we discussed at length during the last meeting. Mr. Todd McGaughey asked if there is a reason that we have to go from a \$25,000 purchasing threshold to a \$75,000 purchasing threshold. Could we increase it to \$50,000 now, and then increase to \$75,000 in the future. Mr. Mattix explained that each time the policy is updated we have to follow the same procedure by having two readings and then taking a vote. Mr. Winchell further explained that we really do not purchase a lot of items over \$50,000. Mr. Tom Bendy added that by setting this policy, you set the rules that we in the business office have to follow. By setting this threshold at \$75,000, we will save time and paperwork when purchasing bigger ticket items that are more difficult to obtain (building materials specifically). He explained that the business office follows the same procedure of purchasing all items, multiple quotes are obtained and compared to ensure we are getting the most competitive pricing. Many purchases are time sensitive for pricing and availability and increasing this threshold will allow us to move swiftly when needed. He also noted that the business office was more than willing to provide the board a detailed list of all expenditures over whatever dollar amount they determine. This would call attention to these vouchers and make them easier to review. Mr. Winchell reiterated that we are under a lot of different rules and regulations. This policy update will only update the John Glenn School Corporation policy. We will still have to follow all federal and state guidelines. The state food threshold update from \$25,000 to \$50,000 is what started our conversation discussing what threshold best meets the John Glenn needs. During our last meeting we discussed everything from \$50,000 through \$100,000 to be our new threshold and ultimately settled on \$75,000 being the recommendation. Mr. Christian Mattix asked the board if they were still comfortable with the \$75,000 threshold and all were in agreement. Mr. Jared Egger made a motion to approve the Second

Reading to Amend Policy 6320 and Mr. Bob Borlik seconded the motion. The motion carried with a vote of seven to zero.

2. Approve Resolution to Transfer Funds from the Education Fund to the Operations Fund in the amount of \$141,666.67

Mr. Christian Mattix informed the board that this was the quarterly transfer of funds from the Education Fund to the Operations Fund. Mr. Ryan Knowlton made motion to approve Resolution to Transfer Funds from the Education Fund to the Operations Fund in the amount of \$141,666.67 and Mr. Todd McGaughey seconded the motion. The motion carried with a vote of seven to zero.

3. Approve North Liberty Elementary School Robotics Overnight Field Trip

Mr. Winchell reminded the board that they approve all overnight field trips. As Mr. Romer explained in his building recognitions, the NLES Robotics Team has qualified for the “World” Competition in Texas in early May. Mr. Christian Mattix noted that this is an excellent opportunity for our students and we are happy the corporation and community are willing to help support them. Mr. Ryan Knowlton questioned if the adults chaperoning will have background checks. Mr. Romer explained that all students will be attending with their own parents who also happen to be corporation teammates in some capacity and as such have a current background check on file. Mrs. Christine Carson made a motion to approve North Liberty Elementary School Robotics Overnight Field Trip and Ms. Carissa Smith seconded the motion. The motion carried with a vote of seven to zero.

## REPORTS

1. Superintendent’s Report

Mr. Winchell reported the following:

- With retirements and resignations coming in, we are working very hard on our staffing needs for the 2023-2024 school year. We are looking to replace those who have announced retirements as well as look at class sizes to see if we need to add any additional staff. It is a good time to note that teachers and people who instruct students are paid from the Education Fund, positions such as the Deputy Treasurer are paid from the operations fund. When we consider staffing, we consider both the education budget and the operations budget. The monies the board approves to transfer from the education fund to the operations fund each quarter help cover mainly utilities and daily operation expenses.
- We have a spring music concert going at WES tonight, and have a 7<sup>th</sup>-12<sup>th</sup> grade spring concert being held tomorrow night at JGHS.
- As I have reported over the last few meetings, there has been some work done regarding a new athletic conference. We have issued a letter to the Northern Indiana Conference (NIC) that we plan to exit the conference prior to the 2024-2025 school year. It is our intention to release a letter tomorrow to announce our effort to form a new conference with Bremen, Jimtown, Laville, Tippy Valley and Knox to begin August of 2024. We have been working towards this for the last few years and it has finally worked out.
- We have ended the 30 day remonstrance period for our building project. We have verbal confirmation from the clerk’s office that there have been no petitions filed against our project or our Greene Township project. We are working to secure that information in writing. We will be meeting with bond counsel and building project team tomorrow to start moving forward with the planning process. A tentative bond sale date of June 8<sup>th</sup> has been set, but may be adjusted pending the market and other variables. We are excited to move forward. Thank you to the board for their support and leadership through this process.

## BOARD COMMENTS/QUESTIONS

UPCOMING EVENTS

April 5, 2023 UMS & JGHS Choir Concert – 7pm  
April 7 & 10, 2023 No School  
April 11, 2023 Math Bowl at WES – 5pm  
April 13, 2023 JGHS Spring Band Concert – 7pm

NEXT MEETING DATE: April 18, 2023 7:00 P.M. Admin Building Regular Session

ADJOURNMENT

Mr. Christian Mattix called the meeting adjourned at 7:41 PM.

PRES. \_\_\_\_\_

SEC'Y. \_\_\_\_\_

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