

## **School Board Meeting – October 1, 2019**

### **Regular & Executive Session**

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

#### ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on October 1, 2019, at the John Glenn Administration Office. Board members present were Jeff Johnson, Bill Groves, Christian Mattix, Bob Borlik and Dennis Holland. Dan Drotar and Curt Pletcher were absent. Christopher Winchell, Superintendent, and nine observers were also present.

#### RECOGNITIONS and FUNDRAISERS (WES, NLES, UMS, JGHS)

##### Walkerton Elementary Recognitions:

- Mr. Tim Davis, Walkerton Elementary Principal, asked the Board to accept the following donations:
  - \$1,565 from VFW Auxiliary to be used for student/family needs.
  - \$100 from Falcon 500 for Wildcats Running Club
  - \$20 from an anonymous donor for Mrs. Maudlin's Art room.
  - Four cases of water from the WES PTA for the Falloween Run.
  - Mrs. Heather Sherman received a grant of \$619.88 from the John Glenn Education Foundation for a new sensory pathway located in the main and first grade hallways.
  - Lifetouch donated two inspirational posters to Walkerton Elementary.
- Mr. Davis invited the Superintendent and School Board members to the Annual WES PTA Fall Book Fair, which will be hosted October 7<sup>th</sup> through the 11<sup>th</sup>.
- The WES 6<sup>th</sup> Grade Volleyball Tournament will be held on Saturday October 5<sup>th</sup> starting at 9:00 a.m.
- Mr. Rich Stauffer, School Counselor, has been averaging about 55 runners each week who participate in the WES Running Wildcats club.
- Student, Lyric Rivera, won the First Source Bank Fall coloring contest.
- September 17<sup>th</sup> was Constitution Day. The 4<sup>th</sup> and 5<sup>th</sup> Grade students hosted Judges William Wilson and Elizabeth Hurley. Both judges discussed the Constitution as well as job requirements of a judge.
- The Summer Reading Program will be holding their annual Fish Fry on Friday, November 1, 2019 from 4:00 p.m. to 7:00 p.m.

##### North Liberty Elementary Recognitions:

- Ms. Marks' 4th grade classroom explored fall weather with leaf projects. Students created their own leaf project as they identified different formations and characteristics of tree leaves. Great creativity with a presentation of the project was demonstrated by each student.
- The Spell Bowl team is set and excited for another great season. This year's coach is Ms. Kaylee Lemert and team members are Owen Bendt, Kenzie Chizum, Logan Albright, Anthony McEnderfer, Zalia Kaser, Alijah Menefee, Lilah Donlon, Thomas Alexander and Mari Brennan.
- Student Council Sponsor, Mrs. Chris Houston, and the 6<sup>th</sup> Grade Student Council members greeted grandparents and VIPs during North Liberty's VIP days. Student Council members include Alyssa Buss, Ajah Brinkoff, Morgan Gill, Preston Grove, Rylee Johnson, Kaden Lang, Justin Leslie, Kinley MacLeod, Carly Mlekodaj, Ayden Smigielski, Arianna Stanley, Anna Watson, and Delaney Woods.

### Urey Middle School Recognitions:

- Bob Bradburn, of Fair Weather Tent Rentals, was recognized for his donation of a 20x20 tent for use during Falloween for the Basket Raffle Booth.
- Congratulations to 8<sup>th</sup> Graders Carlie Martin and Sam Hodges, and 7<sup>th</sup> Graders Avery Franklin and Madysen Whitmer for being named as September Students of the Month.
- The following students are participating in YLMC (Youth Leadership Marshall County) as representatives from Urey Middle School this year: Cheylee Forkner, Vanessa Meyer and Ava Pearish.
- Urey Middle School Principal, Tresa Hammond, thanked students, parents, staff, and community members for supporting the UMS Basket Raffle, Washer Toss booth and Barrel Train rides at Falloween
  - Jeff Johnson was recognized for volunteering his weekend to drive the Barrel Train ride.
  - Debi Johnson arranged all of the beautiful raffle baskets.
  - Donia Hudgen arranged, decorated and coordinated the Student Council float.
  - Gerry Brown pulled/drove the Urey Student Council float in the Friday night parade.
- Mrs. Hammond reported the Basket Raffle brought in \$3,868, the Washer Toss netted \$727, and the Barrel Train rides added another \$137 for a total of \$4,734 raised. Urey will again give three \$250 scholarships to graduating seniors, donate a portion to the scholarship fund at the high school, and use the remainder to support student activities at Urey Middle School.

### John Glenn High School recognitions:

The following donations were received:

- \$500 from American Legion for Band
- \$100 from John Glenn Band Boosters to Theatre
- \$31.88 from Northwestern HS Band Boosters for Band
- ❖ Volleyball will be hosting a “Dig Pink Shirt Sales” Fundraiser 10/1/19 to 10/30/19
- Mr. Chris Manering, Assistant Principal, recognized the Girls’ Golf team for the following accomplishments:
  - Third Place at the LaPorte Sectional
  - Lafayette Jefferson Regional Qualifier (7 of the last 8 years)
  - Megan Kobelt, 1<sup>st</sup> Team NIC All-Conference
  - Abby Machnic 2<sup>nd</sup> Team NIC All-Conference
  - IHSAA All-State Academic Team Honorable Mention
  - WKVI Athletes of the Week: Abby Machnic and Megan Kobelt
- The JV Volleyball team was recognized for winning the Fairfield JV Volleyball Invitational on Saturday, September 28, 2019.
- College GO Week was very productive with Counselors Angela Foresman and Sarah Rippy assisting students with college application questions. 28 students applied to 53 colleges.
- Falloween 2019 was successful once again. A total profit will be provided to the board at a future meeting, once the numbers are available.

Bill Groves made a motion to approve donations and fundraisers as presented and Christian Mattix seconded the motion. The motion passed with a vote of five to zero.

### CONSENT AGENDA ITEMS #1 – 3

1. Approve Minutes – September 17, 2019 – Regular & Executive Session
2. Approve Claims – No claims submitted for this meeting
3. Approve Personnel Recommendations

### *Retirements/Resignations/Terminations*

- a. Sadie Ritschard Cafeteria Staff, North Liberty Elementary School
- b. Dawn Marks 5<sup>th</sup> Grade Cheer Coach, North Liberty Elementary School

***Appointments/Transfers***

- a. Mitzi Knepper Guidance Secretary, John Glenn High School
- b. Cara Oakley Instructional Aide, North Liberty Elementary School
- c. Rebecca Matthews Instructional Aide, Increase hours from 29 to 33, North Liberty Elementary School

***FMLA Requests***

- a. Employee # 1087

Bill Groves made a motion to approve Consent Agenda Items one through three and Curt Pletcher seconded the motion. The motion passed with a five to zero vote.

**NEW BUSINESS**

1. Public Hearing of 2020 Budget

- a. Education Fund
- b. Debt Service Fund
- c. Exempt Debt Service Fund
- d. Exempt Retirement/Severance Bond
- e. Capital Projects Plan
- f. Operations Fund
- g. Bus Replacement Plan
- h. Rainy Day Fund

This is a legal process as required by statute. It is necessary to hold a public hearing for each of the funds for the 2020 budget. The public hearing was opened at 7:16 p.m. to hear public comments. No comments were voiced and the hearing was closed at 7:18 p.m.

2. Approve Resolution to Transfer Amounts from the Education Fund to the Operations Fund

The Board was asked to approve a quarterly transfer from the Education Fund to the Operations Fund in the amount of \$175,001 each month for October, November, and December 2019. This will bring the total transfer amount in 2019 to \$1,800,000 or 14.3% of the total Tuition Support Payment. The final transfer is \$100,000 less than what was budgeted to transfer for 2019. Christian Mattix made a motion to approve the Resolution to transfer \$175,001 in October, November, and December, 2019 from the Education Fund to the Operations Fund. Bill Groves seconded the motion, and the motion passed with a five to zero vote.

3. Additional Appropriation Hearing

The School Corporation is funding building repairs through the issuance of general obligation bonds. The proceeds from this bond issue must be appropriated prior to being spent on projects. This is additional money than what was officially approved in the 2019 budget process last year. As a result, a public hearing was needed. Notice of this hearing was advertised in the South Bend Tribune and Plymouth Pilot on September 24, 2019. The hearing was opened to public comment at 7:22 p.m. No comments were voiced and the hearing was closed at 7:23 p.m.

4. Adopt Additional Appropriation Resolution (Exhibit A)

Mr. Chris Winchell, Superintendent, stated that this resolution, along with the Final Bond Resolution (#5) and the Post Issuance Procedures Resolution (#6) are part of the general obligation bond issuance procedure. This is the Board's official action to amend the previously approved budget after public comment was allowed. Bob Borlik made a motion to adopt the additional appropriation resolution and Bill Groves seconded the motion. The motion passed with a vote of five to zero.

#### 5. Adopt Final Bond Resolution (Exhibit B)

This resolution asserts that it is the Corporation's intent to sell bonds before the end of the calendar year, not to exceed \$1.9 million. Bill Groves made a motion to adopt the Final Bond Resolution and Christian Mattix seconded the motion. The motion passed with a five to zero vote.

#### 6. Adopt Resolution Approving Amended Post Issuance Procedures (Exhibit C)

This resolution gives limited authority to Mr. Chris Winchell, Mr. Tom Bendy, ICE Miller, and/or Mr. Bill Kaminsky to correct minor items that may surface post issuance. Christian Mattix made a motion to adopt the Resolution Approving Amended Post Issuance Procedures. Bill Groves seconded the motion, and the motion passed with a five to zero vote.

#### 7. Approve TRF Resolution

The Indiana Public Retirement System reduced the employer contribution rate as of July 1, 2019. The anticipated dollar amount of reduction in the school corporation's contribution is \$88,735. This resolution states that the amount of \$88,735 will be used to pay increased costs in the Education Fund and/or to replace revenue reductions as calculated from the difference between the Fiscal Year 2020 state tuition support formula and the Fiscal Year 2019 state tuition support. Bill Groves made a motion to approve the TRF Resolution and Jeff Johnson seconded the motion. The motion passed with a five to zero vote.

#### 8. Approve the Second Reading of NEOLA Policies – Vol. 31, No. 2

No changes since the first reading were made to this set of revisions. Bob Borlik made a motion to approve the Second Reading of the NEOLA Policies, Volume 31, Number 2. Bill Groves seconded the motion, and the motion passed with a five to zero vote.

### REPORTS

#### 1. Superintendent's Report

Mr. Chris Winchell, Superintendent, shared highlights from the ISBA Fall Conference he attended on September 30 through October 1 in Indianapolis. Mr. Winchell attended a session on Vocational Education and Graduation Pathways and noted that he would like to see continued growth in the high school's vocational education program.

Mr. Winchell shared information on the Average Daily Membership (ADM) count for fall 2019. The unofficial count is at 2,006 students. 1,530 are resident enrollment and 476 are transfer students. Resident enrollment, as well as transfer requests, have increased this year. Mr. Winchell also shared data concerning class sizes and teacher to student ratios.

Mr. Winchell reported to the Board concerning his research into the BoardDocs platform for creation of board packets. Mr. Winchell stated that he does not feel the need to convert to BoardDocs as the corporation already utilizes a digital format for its board packets.

Mr. Winchell noted that he will invite a few companies to be interviewed at the next board meeting based on their RFP submittals.

2. Conference Requests

BOARD COMMENTS/QUESTIONS

Jeff Johnson remarked on Falloween Fest activities and the continued success of the event.

NEXT MEETING DATE: October 1, 2019 7:00 P.M. Admn Regular & Executive Session

ADJOURNMENT

Dennis Holland called the meeting adjourned at 8:06 p.m.

EXECUTIVE SESSION

An executive session was held to discuss Collective Bargaining, litigation pending, and confidential records. No other business was discussed. Board members in attendance were Jeff Johnson, Bill Groves, Christian Mattix, Bob Borlik and Dennis Holland. Curt Pletcher and Dan Drotar were absent. Christopher Winchell, Superintendent, and Tom Bendy, Treasurer, were also present. The executive session began at 7:56 p.m. and ended at 8:41 p.m.

PRES. \_\_\_\_\_

SEC'Y. \_\_\_\_\_

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