

# School Board Meeting – October 6, 2020

## Regular & Executive Session

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

### ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 P.M. on October 6, 2020, at the John Glenn Administration building. Board members present were Bob Borlik, Dan Drotar, Dennis Holland, Ryan Knowlton, and Christian Mattix. Bill Groves and Curt Pletcher were absent. There were six observers present and one member of the press.

### RECOGNITIONS (WES, NLES, UMS, JGHS)

#### Walkerton Elementary School Donations:

- Deb Walters – Water bottles, hand sanitizer and cleaning wipes
- Lisa Patton, Main Street Realty – miscellaneous school supplies
- Justina Nifong – clothing and shoes for the school nurse
- Christy Donlon – Multiple gallons of hand sanitizer
- \$500 for Title 1 PPE supplies – Woodmen for Life Chapter
- \$218.75 for Novel Study Books – Falcon 500

#### Urey Middle School Donations:

- \$200 for Cheer Poms – Angela Mankowski

#### Urey Middle School Fundraisers:

- ¼ Beef Fundraiser Donated by Shane Whitmer 10/1/20 – 11/23/20

#### John Glenn High School Donations:

- \$218.75 for Theatre – Falcon 500
- \$250 for Band - Kaser's Auction Service
- \$1000 for Band – Martin's Super Market #11
- \$150 for Cross Country – O'Connor Delivery Service

#### John Glenn High School Fundraisers:

- Baseball Hit-a-thon 11/7/20 – 11/7/20
- Theatre Wreath Sale 10-16/20 – 10/30/20

Mr. Bob Borlik made a motion to approve the above named donations and fundraisers and Mr. Dennis Holland seconded the motion. The motion carried with a vote of five to zero.

### CONSENT AGENDA ITEMS #1 – 4

1. Approve Minutes – September 1, 2020 – Regular Session
2. Approve Claims – 1133 - 1190
3. Approve Personnel Recommendations

#### Retirements/Resignations

- a. [William Ennis](#) Assistant Wrestling Coach, John Glenn High School
- b. [Taylor Kalucki](#) JV Assistant Coach, Girls Basketball, John Glenn High School
- c. [Heather Boyer](#) Head Cheer Coach, John Glenn High School

#### Appointments/Transfers

- a. [Amanda Griffin](#) Full-time Custodian, John Glen High School
- b. [Amy Weiss](#) High Ability Coordinator, North Liberty and Walkerton Elementary Schools
- c. [Cristyn Messick](#) 5<sup>th</sup> Grade A-Team Girls' Basketball Coach, North Liberty Elementary School
- d. [Kim Tokoly](#) Transfer from 6<sup>th</sup> Grade B-Team Boys' Basketball Coach to 5<sup>th</sup> Grade B-Team Boys' Basketball Coach, North Liberty Elementary School
- e. [Rick Podell](#) Transfer from 6<sup>th</sup> Grade A-Team Boys' Basketball Coach to 5<sup>th</sup> Grade A-Team Boys' Basketball Coach, North Liberty Elementary School
- f. [Cristyn Messick](#) Transfer from 5<sup>th</sup> Grade B-Team Boys' Basketball Coach to 6<sup>th</sup> Grade A-Team Boys' Basketball Coach, North Liberty Elementary School
- g. [Michael Alexander](#) Transfer from 5<sup>th</sup> Grade B-Team Boys' Basketball Coach to 6<sup>th</sup> Grade B-Team Boys' Basketball Coach, North Liberty Elementary School
- h. [Brian Laskowski](#) Transfer from 5<sup>th</sup> Grade A-Team Girls' Basketball Coach to 6<sup>th</sup> Grade A-Team Girls' Basketball Coach, North Liberty Elementary School
- i. [Jeff Timm](#) Transfer from 5<sup>th</sup> Grade B-Team Girls' Basketball Coach to 6<sup>th</sup> Grade B-Team Girls' Basketball Coach, North Liberty Elementary School
- j. [Melissa Williams](#) Instructional Aide, Urey Middle School
- k. [Staci McCarty](#) Full-Time Custodian, Walkerton Elementary School
- l. [Jodi Park](#) Student Council Sponsor, Walkerton Elementary School
- m. [Laura Wertz](#) Transfer from part-time cafeteria staff, Walkerton Elementary School to part-time cafeteria staff, North Liberty Elementary School
- n. [Kassandra Harding](#) Before and After Care Staff, Walkerton and North Liberty Elementary Schools
- o. [Matt Rust](#) 5<sup>th</sup> Grade Boys A-Team Basketball Coach, Walkerton Elementary School
- p. [Dave Guseilla](#) 5<sup>th</sup> Grade Boys B-Team Basketball Coach, Walkerton Elementary School
- q. [Gabe Weiss](#) 6<sup>th</sup> Grade Boys Basketball Coach, Walkerton Elementary School
- r. [Pat Crone](#) 5<sup>th</sup>-8<sup>th</sup> Grade Athletic Director, John Glenn School Corporation
- s. [Laine Vincent](#) Part-time Cafeteria Staff, Walkerton Elementary School

#### 4. Approve Transfer Student Requests

We currently have 493 Out-of-District Transfer requests for the 2020-2021 school year which includes the new requests listed below.

Nixyn Anway	NLES/K
Raegyn Anway	NLES/2
Elliana Brown	WES/1
Mollie Denni	WES/2
Kynlee Eicher	WES/K
Ava Fisher	WES/3
Kiara Fisher	WES/4
Rhylie Keiper-Berry	WES/2
Olivia McDaniel	UMS/7

Mr. Winchell noted his appreciation for the staff stepping away from their positions and thanked all of those who are stepping into new roles. Mr. Winchell welcomed Mr. Pat Crone into the position of 5<sup>th</sup>-8<sup>th</sup> grade Athletic Director and noted that this is a unique position in which Mr. Crone will excel.

## NEW BUSINESS

### 1. Public Hearing on Lease and Additional Appropriation Hearing

Mr. Winchell explained the need to hold two public hearings in one to give the public a chance to comment. The Public Hearing on Lease is a hearing for whether the lease rental contained in the Lease Agreement is “fair and reasonable” for the construction or improvements being made. The Additional Appropriation Hearing is for funds that the School Corporation will receive for the sale of the real estate to the Building Corporation. Since this money was not initially listed in the School Corporation’s 2020 budget, the School Corporation is required to hold a hearing for the “additional” appropriation of those funds. Mr. Christian Mattix opened the hearing at 7:20 p.m., with no public comment, the hearing was closed at 7:21 p.m.

### 2. Approve Resolution Authorizing Execution of Lease Agreement (Exhibit A)

Mr. Winchell explained that as required by the School Leasing Statute (IC 20-47-3), after a hearing, the School Board must approve the Lease Agreement and authorize the officers to execute such Agreement. This Lease Agreement is the agreement whereby the School Corporation will levy the required property tax to pay the lease payments. The lease payments will be paid to the Building Corporation and used to pay the bond holders. Without the Lease Agreement, bondholders will have no assurance that the Building Corporation will repay the bonds. The Lease Agreement is the mechanism by which the property tax collections can get to the bondholders. Mr. Bob Borlik made a motion to approve Resolution Authorizing Execution of Lease Agreement, Exhibit A. Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of five to zero.

### 3. Approve Additional Appropriation Resolution (Exhibit B)

Mr. Winchell noted that after the additional appropriation hearing, the School Board must vote on a resolution which outlines the appropriation of funds received for the sale of real estate. The resolution also specifies that the funds will be placed in a School Corporation construction account, separate from all other school corporation funds until the Project is complete. Mr. Dennis Holland made a motion to approve Additional Appropriation Resolution, Exhibit B. Mr. Bob Borlik seconded the motion. The motion carried with a vote of five to zero.

### 4. Approve Resolution Assigning Construction Bids and Contracts to Building Corporation, Once Received (Exhibit C)

Mr. Winchell noted that since the Building Corporation will own a portion of the building, the Building Corporation will also be the issuer of the bonds. The bond proceeds will then be held by the trustee bank, and will be used to pay the contractors for the work done on the building. As a result, the construction bids and contracts will need to be with the Building Corporation because the Building Corporation will hold the money to pay the contractors. The School Corporation receives the bids and/or contracts and awards the bids and/or contracts under state law but then assigns those bids and/or contracts to the Building Corporation. Mr. Dennis Holland made the motion to approve Resolution Assigning Construction Bids and Contracts to building Corporation, Once Received, Exhibit C, and Mr. Dan Drotar seconded the motion. The motion carried with a vote of five to zero.

### 5. Approve Resolution Approving First Supplement to Master Continuing Disclosure Undertaking and Issuing Bonds (Exhibit D)

Mr. Winchell further explained that the Securities and Exchange Commission requires that a school corporation enter into a Master Continuing Disclosure Undertaking and First Supplement to Master Continuing Disclosure Undertaking Before it issues bonds. The agreement requires that the School Corporation agrees to timely provide certain financial information to the SEC's EMMA database ([www.emma.msrb.org](http://www.emma.msrb.org)) and provide notice of any material events. Mr. Bob Borlik made a motion to approve Resolution Approving First Supplement to Master Continuing Disclosure Undertaking and Issuing Bonds, Exhibit D and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of five to zero.

#### 6. Public Hearing of 2021 Budget

- a. Education Fund
- b. Debt Service Fund
- c. Retirement/Severance Bond
- d. Capital Projects Plan
- e. Operations Fund
- f. Bus Replacement Plan
- g. Rainy Day Fund

This is a legal process that is required by state statute. It is necessary to hold a public hearing for each of the funds for the 2021 budget. Mr. Tom Bendy, Corporation Treasurer and Business Manager, noted that the total budget for 2021 is \$19,394,518 with a levy of \$5,351,209 which is expected to be closer to \$4.8 million. The advertised tax rate is \$1.3378 but expected to come in around \$1.03-\$1.10. Mr. Christian Mattix opened the public hearing at 7:25 p.m. to hear public comments. No comments were voiced and the hearing was closed at 7:26 p.m.

#### 7. Approve Resolution to Transfer Amounts from the Education Fund to the Operations Fund

Mr. Winchell noted that this is a resolution passed each quarter to allow the Treasurer to transfer an amount from the Education Fund to the Operations Fund as allowed by HB1009. The amount requested to transfer is \$141,667.67. Additionally, Mr. Winchell noted that the requested amount is 13.7%, which is under the state's recommended guidelines for transfers of 15% or less. Mr. Dennis Holland made a motion to approve the Resolution to Transfer Amounts from the Education Fund to the Operations Fund in the amount of \$141,667.67, and Dan Drotar seconded the motion. The motion passed with a vote of five to zero.

#### 8. Approve Key Fob Door Security Upgrade with Vermillion Systems for \$117,856.75.

Mr. Winchell explained to the Board that when the Governor shut down all school campuses in March due to COVID, the school corporation realized that it was extremely difficult to effectively secure our buildings in total. This created an internal conversation on how we could upgrade the security for safety of our students and staff. Initial discussions considered re-keying all external doors and that proved to be a very costly option. Moving forward, Mr. Winchell met with three well-qualified companies about implementing new security technology, Vermillion Systems, Central Indiana Hardware and ERS. Vermillion Systems presented a quote for \$117,856 while Central Indiana Hardware was around \$125,000 and ERS was approximately \$200,000. Mr. Winchell recommended approving Vermillion Systems to provide the necessary security upgrades. Vermillion systems is a local security company that provided a very competitive quote. Mr. Greg Payne from Vermillion Systems was present to answer questions for the Board. Mr. Dennis Holland made a motion to approve Key Fob Door Security Upgrade with Vermillion Systems for \$117,856.75 and Mr. Bob Borlik seconded the motion. The motion carried with a vote five to zero.

## 9. Approve Good Oil Vender Relationship

Mr. Winchell reminded the Board of previous conversations pertaining to the potential fuel savings if the corporation were to install fuel tanks on premises. Mr. Winchell met with three different fuel providers that each offered a unique approach to how this could be accomplished. It is his recommendation to enter into a “Pilot Program” of sorts with Good Oil, who will provide the corporation with a diesel fuel tank on a temporary basis in order to determine exactly how many gallons of diesel we are using per month. This will aide in the decision of what size tank that should be permanently installed. Mr. Ryan Knowlton made a motion to approve Good Oil Vendor Relationship and Mr. Dan Drotar seconded the motion. The motion carried with a vote of five to zero.

## REPORTS

### 1. Superintendent’s Report

Mr. Winchell reported the following:

- All four of the Corporation kitchens had perfect inspections with the Health Department. Congratulations to Mrs. Glenda Smith and her team.
- The Solar project at North Liberty Elementary School is in the beginning stages of construction this week. They will be doing ground work and removing fencing to prepare for the upcoming stages. Discussions were held with JMS about holding a community ground breaking ceremony but that does not seem feasible at this time. They will hold some sort of kickoff celebration with the students and upon completion of the project we will hold a ribbon cutting ceremony.
- Update on TCU Gymnasium upgrades, the old gym floor is finally all removed, the termite treatment is complete and they are in the process of installing the subfloor. All the lighting upgrades have been completed. The project is still on track to be completed prior to December 1, 2020 which is the Varsity Boys Basketball home opener.
- The Falloween Food Festival was a great success.
- COVID Update – We have been back on campus at full capacity for a week now. We currently have zero cases that are connected with students or staff. There have been some close contact absences but so far, no illness directly related to students or staff. Mrs. Russel, our corporation nurse, is doing an excellent job with contract tracing and keeping meticulous notes.

## BOARD COMMENTS/QUESTIONS

## UPCOMING CALENDAR EVENTS

NEXT MEETING DATE: October 20, 2020 7:00 P.M. ADMN Regular Session

## ADJOURNMENT

Mr. Christian Mattix called the meeting adjourned at 7:59 P.M.

## EXECUTIVE SESSION

An Executive Session was held immediately following the Regular Session to discuss school safety, pending litigation and collective bargaining. No other matters were discussed. Mr. Christian Mattix called the Executive Session adjourned at 8:40 P.M.

PRES. \_\_\_\_\_

SEC'Y. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_