

## **School Board Meeting – June 7, 2016**

### **Regular Session**

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

#### ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on June 7, 2016, at the John Glenn Administration Building. Board members present were Janice Ryan, Jeff Johnson, Tom McCormick, Bob Borlik, Dennis Holland, Curt Pletcher, and Bill Groves. Richard Reese, Superintendent, and 15 observers were also present.

#### RECOGNITIONS (WES, NLES, UMS, JGHS)

Mr. Tim Davis, Walkerton Elementary Principal, presented to the Board honor roll rosters for the fourth nine-weeks and second semester. Mr. Davis then announced that WES had 43 students with perfect attendance for the entire school year. Each of these students received a “perfect attendance” t-shirt. The following students were recognized for assisting Mrs. Zoellner and Mrs. Harasewicz with the WES Recycling Team: Van Foresman, Liam O'Bryant, Abbie Elsing, Jacob Wardlow, and Dylan Florey. Mr. Davis reported that the WES Fun Fair was held recently and was a huge success, with pleasant weather allowing for outdoor games and activities. Mr. Davis thanked Mrs. Raquel Snyder, who organized Field Day on Tuesday, May 31, 2016, and Mrs. Jodi Park was recognized for her efforts with the WES Summer Reading Program. Lastly, Mr. Davis asked the Board to accept the following donations: Take Charge of Education, \$64.35; Bob's Country Store, \$261 (from dinners sold); Coke Commissions, \$16.46; Better World Books, \$57.17; Box Tops, \$1357.10; and Falcon 500, \$218.50.

Mr. Randy Romer, North Liberty Elementary Principal, asked the Board to accept a donation of books from Scholastic valued at \$1,353 to be used for summer reading awards. Mr. Romer reported that summer reading at NLES is well underway, with the first goal date ending June 20 for session one. The planned incentive trips to help encourage readers are bowling at Liberty Lanes, movie trip to The Secret Life of Pets, and Skyzone (trampolines). Nutritious meals will be served at NLES starting June 2 through July 1 from 11:30 a.m. to 12:15 p.m., Monday through Friday. On Wednesday, June 8, Mr. Reese, Superintendent, will be serving lunch, followed by Mr. Romer, Principal, on June 15. The United Way of St. Joseph County has raised \$5,000 to fund a summer camp to support incoming kindergarten students most at risk of falling behind their peers. This camp will begin at North Liberty Elementary on June 2 for 15 days, 8:30 a.m. to 11:30 a.m., and will include ten students from Walkerton Elementary and ten students from North Liberty Elementary who are enrolled in kindergarten for the 2016-2017 school year.

Mr. Mark Maudlin, Urey Middle School Principal, asked the Board to accept a donation from Target's Take Charge of Education Program for \$65.49 to be used toward Business Club activities. Mr. Maudlin congratulated 83 students who received awards during the annual Urey Awards Night, held this year on May 23, 2016. Additional awards were presented during the daytime awards ceremony. Eighty-seven students and chaperones enjoyed a day at Deep River Water Park for the 2015-2016 End-of-the-Year Incentive Trip. Mr. Maudlin thanked the following Urey staff members who took time to chaperone the trip: Dyan Phillips, Dara Goodlink, Pam Pearish, Haley Givens and Gavin McNeeley.

Mr. Will Morton, John Glenn High School Principal, reported that the Boys' Baseball Team won the 3A Sectional over Hanover Central, 2-1, in 9 innings, and Michael Machnic has been chosen First Team NIC and Robbie Berger, Second Team NIC, in baseball. Mr. Morton also shared with the Board that Mikayla Flora and Olivia Feece have signed to cheer at Ancilla College, Nick Mendenhall has signed with Bethel to run track and cross country, Nathan Palmer has signed with Anderson to run track, and Hayley Preston signed with Saint Mary's of the Woods to play girls' basketball. Mr. Morton reported that the high school hosted the 2016 Graduation Ceremony on Sunday May 29th, with a standing- room-only crowd.

A motion to accept the donations as presented was made by Tom McCormick and seconded by Bill Groves. The motion passed with a seven to zero vote.

CONSENT AGENDA ITEMS #1 – 4

1. Approve Minutes – May 17, 2016 – Regular Session
2. Approve Claims – # 622 - 772
3. Personnel Recommendations

*Retirements/Resignations*

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|----|---------------------|---|
| a. | Geoff Jankowski     | Special Education Teacher, John Glenn High School, 31 years total experience, 27 with JESSE and 4 with JGSC |
| b. | Cindy Isenbarger    | Science Teacher, Urey Middle School, 22 years' experience (all at JGSC)                                     |
| c. | Charlotte McCaffery | Instructional Aide, North Liberty Elementary School, 35 years with JGSC                                     |
| d. | Gale Brinkhoff      | Building Technology Facilitator, North Liberty Elementary School, 28 years with JGSC                        |
| e. | Laura Niven         | Secretary, John Glenn High School   |
| f. | Kenneth Gradeless   | Varsity Softball Coach, John Glenn High School  |
| g. | Jeff Timm           | Assistant Varsity Softball Coach, John Glenn High School  |
| h. | Chris Horvath       | Math Teacher and Boys' Varsity Tennis Coach, John Glenn High School   |
| i. | Danielle Sebranek   | French and History, John Glenn High School  |
| j. | Julie Brems         | Math Teacher, John Glenn High School  |

Mr. Richard Reese, Superintendent, commented on the many fine staff members who are retiring and wished them the best in their future endeavors.

*Appointments/Transfers*

- |    |                   |   |
|----|-------------------|---|
| a. | Misti Prater      | Assistant Girls' Golf Coach, Urey Middle School   |
| b. | Wendy Peters      | Spell Bowl Coach, Urey Middle School  |
| c. | Adam Tein         | Transfer from JV Boys' Basketball Coach to Varsity Boys' Asst. Basketball Coach, John Glenn High School |
| d. | Karlle Gibson     | Kindergarten Camp Teacher, 70 hours total, North Liberty Elementary School                              |
| e. | Jeanna Burch      | Instructional Aide for Kindergarten Camp, 39 hours, North Liberty Elementary School                     |
| f. | Joy Hensley       | Instructional Aide for Kindergarten Camp, 6 hours, North Liberty Elementary School                      |
| g. | Kristine Tolleson | Secretary, North Liberty Elementary School  |
| h. | Wendy Flora       | Temporary Part-Time Custodian, Urey Middle School   |
| i. | William Johnson   | PLTW Teacher, John Glenn High School  |

Mr. Will Morton, John Glenn High School Principal, introduced Mr. William Johnson to the Board. Mr. Johnson then spoke briefly to the Board and expressed his appreciation and anticipation of coming to work at John Glenn.

#### 4. Transfer Tuition

Mr. Reese asked the Board to approve 316 Out-of-District Transfer student requests. A detailed list of students was provided to the Board.

Janice Ryan made a motion to approve Consent Agenda Items 1 - 4, and Jeff Johnson seconded the motion. The motion passed with a seven to zero vote.

### NEW BUSINESS

#### 1. Approve FFA Out of State Trip to Tulsa, Oklahoma, June 9 – 13, 2016

Mr. Tim McLochlin submitted a request asking permission to take eight students of the Junior and Senior Division Horse Judging Teams to the Pinto World Championship Show in Tulsa, Oklahoma. The group will leave on June 9 and return June 13, 2016. Bill Groves made a motion to approve the FFA Out-of-State trip to Oklahoma June 9 -13, 2016 and Janice Ryan seconded the motion. The motion passed with a vote of seven to zero.

#### 2. Approve Purchase Request of 35 Desktop Computers for JGHS from HP for \$15,977.50

Mr. Andy Stegemiller requested approval of the purchase of 35 desktop computers for the Digital Citizenship class, taught by Mr. Mike Clark, at the high school. Mr. Stegemiller obtained three quotes and recommended purchase from HP at a total price of \$15,977.50, with payment coming from the Common School Loan Fund. Dennis Holland made a motion to approve the purchase of 35 desktop computers from HP for \$15,977.50. Curt Pletcher seconded the motion, and the motion passed with a vote of seven to zero.

#### 3. Approve Summer School Staff – First and Second Session

Mr. Tim Davis, Walkerton Elementary Principal, submitted the list of staff needed for summer school sessions one and two. The first session will be at John Glenn High School and will begin on June 6, ending on July 1. Second session will be held at John Glenn High School and Walkerton Elementary, and will begin July 11 and end on July 29. Bill Groves made a motion to approve the summer school staff for first and second session. Dennis Holland seconded the motion and the motion passed with a vote of seven to zero.

#### 4. Approve John Glenn High School Boys' Basketball Out-of-State trip to Wisconsin Dells

Mr. Travis Hannah, Varsity Basketball Coach, requested permission to take the Boys' Basketball Team to the Wisconsin Dells Classic Basketball Tournament from June 19 to 22, 2016. This has become an annual trip that allows the team to grow in comradery as well as playing together as a team. Bill Groves made a motion to approve the Out-of-State Boys' Basketball Team trip to Wisconsin Dells. Curt Pletcher seconded the motion, and the motion passed with a vote of seven to zero.

#### 5. Approve Girls' Basketball Overnight Trip to Anderson, IN

Mr. Kyle Amor, Girls' Varsity Basketball Coach, requested permission to take 15 students, who are prospects for the 16-17 Girls' Varsity Basketball team, to a tournament at Anderson University on June 12, returning on Saturday, June 13, 2016. Tom McCormick made a motion to approve the Girls'

Basketball Team overnight trip to Anderson, Indiana on June 12, 2016. Bill Groves seconded the motion, and the motion passed with a vote of seven to zero.

6. Approve Girls' Soccer Overnight Trip to Potato Creek Park

Girls' Soccer Coaches Bobbie Milliken and Erin Patterson submitted a request to take the Girls' Soccer team on a camping trip to Potato Creek Park, Thursday July 21 to Saturday, July 23. The group will also attend the "Shipshewana Shootout" to participate in soccer games on Friday afternoon and evening. Bill Groves made a motion to approve the Girls' Soccer overnight trip to Potato Creek Park, Thursday, July 21 to July 23, 2016. Jeff Johnson seconded the motion, and the motion passed with a vote of seven to zero.

7. Approve Bus Purchases totaling \$258,506

Cindy King presented quotes to the Board for the purchase of two 78-passenger busses and two 14 passenger busses. Mrs. King obtained three quotes for the 78-passenger busses, with the IC/Collins coming in at the lowest price of \$94,041 each. The 14-passengers busses are 2013 models and will cost \$35,212 each, while each bus has approximately 25,000 miles on the odometer. The total for all four busses will be \$258,506. A short discussion was held to review bus options and bussing needs before Jeff Johnson made a motion to approve the purchase of two 78-passenger busses at \$94,041 each, and two 14-passenger busses at \$35,212 each for a total purchase price of \$258,506 from Midwest Transit Equipment, Inc. Janice Ryan seconded the motion, and the motion passed with a vote of seven to zero.

8. Approve New Position – Head Extra-Curricular Treasurer

Mr. Reese asked the Board to approve a new position for Head Extra-Curricular Treasurer. This will not be an entirely new job, but rather an increase in job duties for one of the school treasurers. Tom Bendy, Business Manager/Treasurer explained that by creating this position, internal control structures will be strengthened, as recommended by state auditors. Janice Ryan made a motion to approve the new position of Head Extra-Curricular Treasurer and Dennis Holland seconded the motion. The motion passed with a vote of seven to zero.

## REPORTS

1. Superintendent's Report

Mr. Reese shared information with the Board concerning results from the recent State Board of Accounts audit and Mr. Tom Bendy, Treasurer, answered several questions from the Board. Mr. Reese also shared the latest memo from the Department of Education concerning Title I Funds awarded. The Varsity Soccer Field has been completed, and bleachers, donated by SAPA, have been installed by volunteers from the Polygon Corporation. Lastly, Mr. Reese provided job descriptions for the Deputy Treasurer, Administrative Assistant, and the Corporation Secretary, per the Board's request.

2. Conference Requests
3. Conference Reports

## BOARD COMMENTS/QUESTIONS

NEXT MEETING DATE: June 21, 2016 7:00 P.M. ADMN Regular Session

## ADJOURNMENT

Bob Borlik adjourned the meeting at 8:26 p.m.

\_\_\_\_\_ PRES. \_\_\_\_\_

\_\_\_\_\_ SECY. \_\_\_\_\_

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